

Welcome & Instructions

Thank you for completing this important enrollment survey for the AAP's Chapter Quality Network (CQN) Improving Immunization Rates for Adolescents Phase 2 (IIRA2) Project. All participants will be asked to provide individual contact information and to complete a participation and data agreement. These questions should take approximately 10-15 minutes to complete. Practice team physician leaders will be prompted to provide additional practice information (e.g., demographic information), which should take approximately 10 minutes to complete.

This survey includes a participation agreement. **We ask each participant to submit his/her own response and refrain from completing the survey for other team members.**

For questions regarding this enrollment survey, please contact:

Erika Kalb

Project Specialist, Chapter Quality Network

630-626-6553

ekalb@aap.org

Chapter and practice

1 Chapter Team

* 2 Please enter your practice name.

For clarity, please avoid abbreviations.

* 3 Practice address:

Street address

City

State

Zip code

Practice Team Member

* 4 Please provide your contact information below:

First Name:

Last Name:

Credentials (MD, NP, etc.)

Phone Number (office):

Phone Number (personal, not required):

E-mail Address:

5 Have you previously participated in a quality improvement project through the AAP's Chapter Quality Network?

Please respond yes only if you personally have participated. At a later point in the survey, practice team physician leaders will be asked to indicate if your practice has previously been involved in a CQN project.

- Yes
- No
- Not sure

6 If yes, please specify the project topic and year:

Over the next few pages, you will be informed about the project purpose and practice responsibilities.

- All project participants must agree to participate by completing this enrollment form. All project participants must understand their role and agree to actively participate in the project.
- All practice site staff (even if they are not active in the project) should be aware of and agree to support the project.

This project was submitted to the Institutional Review Board (IRB) of the American Academy of Pediatrics (AAP). The project was classified as a Quality Improvement project, not a research study, and was deemed exempt by the AAP IRB.

How You Were Selected and Expectations for Participation

How You Were Selected:

Your chapter invited your practice to participate in the CQN Improving Immunization Rates for Adolescents Phase 2 Project.

General Requirements for Participating Practices

1. Establishment of a core quality improvement (QI) team with at least three members*, including: 1) a physician leader, 2) a nurse or medical assistant, and 3) a practice manager or administrator. One member committing to be the day-to-day team contact.

**Note, additional practice participants are encouraged to enroll.*

2. Acknowledgement of participation requirements and incentives by all participants through an enrollment survey. All clinical and non-clinical practice staff (even if they are not active participants) should be aware of and support the project.

3. Completion of the work outlined in the Practice Onboarding Packet.

4. Attendance and participation by the core QI team members in each of the four learning sessions to receive MOC2, MOC4 and PI CME credit. Specifically, the physician leader must attend all learning sessions.

5. Attendance and participation by core QI team members at practice webinars (7 webinars) to review data and share best practices.

6. Attendance and participation of the core QI team in monthly practice team meetings (once a month at a minimum) to plan and revise tests of change. All actively participating providers must participate in conducting tests of change.

7. Collection and submission of practice-level data to the Quality Improvement Data Aggregator (QIDA) data collection tool monthly (for 11 months) by all participating practices. Use of QIDA will require acceptance of a disclosure statement.

8. Completion of practice-level surveys by all participating practices to provide feedback, assess progress, and identify barriers.

9. Sharing and reviewing of practice-level data (by the core QI team) with all practice-level project participants. Sharing of practice-level data across the CQN collaborative. Identifiable practice data cannot be shared outside of the collaborative without permission from the Principal Investigator (PI).

The chapter physician leader will attest that participating physicians have met meaningful participation requirements for ABP MOC Part 2 and Part 4 credit.

MOC Participation Requirements

Maintenance of Certification Part 4 (50 points)

MOC Part 4 is awarded in two cycles for the project. Each cycle will award 25 points of MOC4 credit upon completion of the required elements. Cycle 1 will cover August 2021-November 2021, with credit awarded in December 2021. Cycle 2 will cover December 2021-May 2022, with credit awarded in June/July 2022.

MOC Part 4 Criteria for the Physician (Cycle 1: August 2021-November 2021; 25 points):

- Meet once a month with practice project participants to review improvement data and plan tests of change.
- Lead a Plan-Do-Study-Act (PDSA) ramp during at least one action period, and post PDSA worksheet to Basecamp, the project online repository, monthly.

MOC Part 4 Criteria for the Physician (Cycle 2: December 2021-May 2022; 25 points):

- Meet once a month with practice project participants to review improvement data and plan tests of change.
- Lead a Plan-Do-Study-Act (PDSA) ramp during at least one action period, and post PDSA worksheet to Basecamp, the project online repository, monthly.
- Implement and test a reminder/recall system to increase adolescent well visits and vaccination rates.

MOC Part 4 Criteria for the Practice (Cycles 1 and 2):

- Establish core quality improvement (QI) team (physician; nurse, nurse practitioner or medical assistant; and practice manager).
- Members of core QI team attend all learning sessions and disseminate learnings to other practice members.
- Members of core QI team attend seven practice webinars with their chapter and submit at least one Plan Do Study Act (PDSA) cycle to Basecamp, the project online repository, per month.
- Collect and submit practice-level data on project measures for 10 monthly data cycles (baseline and 9 project data collection cycles).
- Complete practice-level surveys to provide project feedback, assess progress, and identify barriers.

Maintenance of Certification Part 2 (20 points)

MOC Part 2 will be awarded in June/July 2022 at the conclusion of the project. There will be 20 points awarded for MOC Part 2. There is no partial credit for MOC Part 2 awarded.

MOC Part 2 Criteria for the Physician:

- Attend 2 of the following Learning Sessions:
 - Learning Session 1 (Full day, in person*)
 - Learning Session 2 (1.5 hour webinar)
 - Learning Session 3 (Full day, in person*)
- Complete an end-of-project evaluation survey within 21 days of survey distribution.

MOC Part 2 Criteria for the Practice:

- Complete three practice-level surveys within 21 days of survey distribution.

Please note, the project design is subject to change in response to the COVID-19 pandemic, associated

safety recommendations, and ACIP recommendations. The CQN leadership team will monitor the evolving safety guidelines and transition in-person events to a virtual format, as necessary.

PI CME Requirements

Performance Improvement Continuing Medical Education (PI CME) Requirements

Physicians and other allied health professionals must meet the requirements below to receive up to 20 points of PI CME credit at the end of the project in June/July 2022.

A PI CME activity is one during which evidence-based performance measures and QI interventions are used to help physicians identify patient care areas for improvement and change their performance. This type of CME activity differs in structure from other CME learning models that may also use QI data (e.g., live activities, enduring materials). All CME credit will be awarded as follows:

PI CME Criteria for the Physician and Allied Health Professionals:

Learning Session 1 (in-person*): 5 points

Learning Session 2 (webinar): 5 points

Learning Session 3 (in-person*): 5 points

Participants who attend all three learning sessions will be awarded an additional 5 points, for a total of 20 points. Partial credit for attending one or two of the above sessions will also be awarded.

**Please note, the project design is subject to change in response to the COVID-19 pandemic, associated safety recommendations, and ACIP recommendations. The CQN leadership team will monitor the evolving safety guidelines and transition these in-person events to a virtual format, as necessary.*

Data notice

Data Notice:

1. Practice performance data. Aggregate practice performance data for the project measures will be submitted monthly to the American Academy of Pediatrics' Quality Improvement Data Aggregator (QIDA) system. Data reports with practice-level data will be shared within the learning collaborative for quality improvement coaching and discussion purposes. For participating practices with only one pediatrician involved, the resulting data will be identifiable at the physician level. Participating practices may not share data other than their own outside of the collaborative without permission. The Academy takes precautions to protect the privacy and security of information stored in QIDA. Data collected will not include Protected Health Information, as the QIDA system does not collect any protected health information within the system. De-identified information may be used for the purposes of research across AAP quality improvements efforts. All requests to use data collected through QIDA for research purposes will be reviewed by the AAP Institutional Review Board (IRB). QIDA users will also be required to accept a disclosure statement before they will have access to the system. The AAP reserves the right to disclose without notice to the user any information in its possession if required to do so by law, to protect or defend AAP's rights or property, or to respond to an emergency.

2. Project survey data. Practice teams and individual participants will be asked to complete project surveys via SurveyMonkey for the purpose of quality improvement coaching, project planning, curriculum development, and project evaluation. Survey responses will generally be shared at the aggregate level. However, AAP project staff will have access to the raw SurveyMonkey data that will be stored on the website, and exports from SurveyMonkey with these data will be stored on the AAP's internal drive. If requested, the national AAP project team may share survey responses with chapter leadership teams to aid them in running the state-level project. Survey data will be maintained for a minimum of six years after the project concludes for PI CME and MOC records. The AAP project team will retain a roster with participant enrollment information indefinitely so that the spread of the quality improvement network can be tracked.

The AAP and Chapter Quality Network reserve the right to use all project data submitted for the purposes of promoting public health operations and/or the mission of the AAP and Chapter Quality Network (including publication and presentation of such data), provided that data will not be used or disclosed in a way that identifies any individual participant or practice team. The AAP and Chapter Quality Network may include practice team names in publication and/or presentation acknowledgements, provided that inclusion of practice team names does not identify practice-level data.

Additional Costs & Benefits

Additional Costs:

There are no direct financial costs that a practice will incur as a result of participation in this project. A potential cost is the amount of time to participate in the collaborative, enter data into QIDA, and test changes that will lead to better and more efficient care.

Benefits:

Physicians who participate in this project will benefit from 1) the peer-to-peer networking and learning in the collaborative, including access to a QI coach, 2) access to performance data and a data collection system (QIDA), 3) coaching and education regarding ways to improve immunization processes, and 4) education and resources regarding how to improve immunization rates and communicate with families.

Additionally, participants have the opportunity to earn 1) performance improvement CME credit, 2) credit toward the fulfillment of Part 2 and Part 4 of the American Board of Pediatrics' Maintenance of Certification program.* Participating practices will not be paid, but they will have access to QIDA at no cost for the duration of the project.

*Please refer to the project requirements for full details regarding how to earn these credits.

Participation-Termination

Participation-Termination:

Participation in this project is completely voluntary. You may refuse to participate or may stop participating at any time and for any reason without penalty. If a pediatrician withdraws early, before meeting the requirements established for ABP MOC Part 2 or Part 4 credit, s/he may no longer qualify for that credit.

If you have any questions about the CQN Improving Immunization Rates for Adolescents Phase 2 Project, you can contact Erika Kalb at ekalb@aap.org or 630-626-6553.

Participation and Data Agreement

Participation and Data Agreement:

I agree to participate in this CQN Improving Immunization Rates for Adolescents Phase 2 Project under the conditions outlined on the previous pages. By agreeing to participate, I also agree not to share practice performance data, other than my own, outside of the collaborative.

7 Do you agree to participate in the CQN Improving Immunization Rates for Adolescents Phase 2 Project?

- I agree to participate in the CQN Improving Immunization Rates for Adolescents
- I DO NOT agree to participate in CQN Improving Immunization Rates for Adolescents.

AAP ID and Role

* **8** Please enter your AAP ID below.

You must have a unique AAP ID in order to enroll in the project. You do not need to be an AAP member to have an ID. **If you do not have an AAP ID, click [here](#) for step-by-step instructions for creating one.** Please do not enter a shared AAP ID number or a practice/organization AAP ID.

9 What will be your role on your CQN Improving Immunization Rates for Adolescents Project Practice Team?

- Physician Leader for Practice Team
- Physician Practice Team Member
- Clinical Practice Team Member (NP, RN, PA, MA etc.)
- Non-Clinical/Front Office Practice Team Member
- Other (please specify)

10 Will you serve as the practice's primary contact for this project?

- Yes
- No
- Not Sure

Practice Team Physician Leader Enrollment - Practice information

11 Practice phone number:

* 12 How many clinicians (MDs, DOs, NPs, PAs) are employed by your practice? (Please provide a numeric response.)

13 Please indicate which of the following best describes your practice setting (select all that apply):

- Solo/2 physician practice
- Pediatric Group (3-10 pediatricians)
- Pediatric Group (>10 pediatricians)
- HMO
- Hospital/Clinic
- Academic center/medical school
- Public health or federally funded health center
- Other (please specify)

14 Which of the following most accurately describes your practice setting?

- Suburban
- Urban/non-inner city
- Urban/inner city
- Rural
- Other (please specify)

* 15 Please estimate your practice's payor mix by entering the percentage of your patient population that falls into each category below (total should be approximately 100%):

Private Insurance,
Traditional Fee-for-
Service

Private Insurance,
Managed Care
(HMO, IPA, PPO,
etc.)

Public Insurance,
Fee-for-Service
(Medicaid, etc.)

Public Insurance
(Managed Care
Medicaid, CHIP)

TRICARE (Military)

Uninsured

Other

16 Which EHR system does your practice use?

17 Approximately how many patients (all ages) are in your practice patient population?

18 Approximately how many 16-18 year-old patients are in your practice patient population?

19 Has your **practice** previously participated in a quality improvement project through the AAP's Chapter Quality Network?

- Yes
- No
- Not sure

20

If yes, please specify the topic and year.

Physician Enrollment - ABP

21 Are you seeking American Board Maintenance of Certification (MOC) Part 2 or Part 4 credit for your participation in this project?

Yes

No

22 Your American Board of Pediatrics (ABP) ID number will be needed to provide you MOC credit once you have met the participation criteria. Please provide your ABP ID number:

Thank You

Thank you for completing this enrollment survey. You will be receiving information regarding next steps for project participation from your chapter. Please feel free to contact Erika Kalb with any questions at 630-626-6553 or ekalb@aap.org.

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