

**MARYLAND LOCAL HEALTH DEPARTMENT VACCINE TRANSFER PROCESS  
FOR PEDIATRIC PROVIDERS**

MARYLAND ASSOCIATION OF COUNTY HEALTH OFFICERS (MACHO)

*As of 10-7-21*

*This document describes the current vaccine transfer process of Maryland's local public health departments (LHDs) to pediatric providers.*

**ALLEGANY COUNTY**

Vaccine transfer process has been in place for much of 2021. To date, the LHD has been transferring vaccines to 10 local providers, including pediatricians, urgent care clinics, primary care providers, pharmacies and the detention center.

Point of contact	Amanda Walker, Infectious Disease Nurse 301-759-5138 <a href="mailto:amanda.walker@maryland.gov">amanda.walker@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Allegheny County Health Department 12501 Willowbrook Rd Cumberland
Ordering process for providers	Providers contact Amanda Walker via phone or email to request vaccine. Amanda packages the requested vaccine doses, schedules pick up, and completes all vaccine transfer documentation.
Delivery or Pick Up	Provider picks up at LHD
Availability of supplies for provider transport	Providers can use LHD coolers, ice packs, etc. to transport vaccine.
Quantity limitation	No, as long as LHD has the inventory
Type of vaccine LHD can transfer	Pfizer, Moderna, J&J
Special considerations/procedures	Unable to provide vaccine outside of the county
LHD required paperwork	N/A

**ANNE ARUNDEL COUNTY**

Complete policy, required forms, contacts, and reporting process can be found at:

<https://aaphysicians.org/wp-content/uploads/2021/05/Anne-Arundel-County-DOH-Vaccine-Transfer-Policy.pdf>

**BALTIMORE CITY**

Point of contact	Kay Webster, MPH Deputy Director, Office of Public Health Preparedness and Response <a href="mailto:kay.webster@baltimorecity.gov">kay.webster@baltimorecity.gov</a> Phone: 443-984-2618 Cell: 443-602-5938
Website url – if relevant documents or vax request/transfer process are located on-line	- Use Microsoft Forms to receive requests for Pfizer transfers from pediatric/family medicine

	<p>providers:  <a href="https://forms.office.com/g/SKTK8FAPm8">https://forms.office.com/g/SKTK8FAPm8</a>  - Will transition to using electronic form for all transfers in the coming weeks.</p>
Location(s) of hub(s)	<p>Baltimore City Health Department's Eastern Health District, Immunization Clinic  1200 E. Fayette St.  Baltimore</p>
Ordering process for providers	<p><u>Pfizer:</u></p> <ol style="list-style-type: none"> <li>1. Register for BCHD's Pfizer/Comirnaty Vaccine Distribution Program (<a href="https://forms.office.com/g/C9zG9p7RhF">https://forms.office.com/g/C9zG9p7RhF</a>):  - New program offering technical assistance to peds/family medicine practices on vaccine handling, inventory management, counseling patients on vaccine hesitancy, etc.)</li> <li>2. Submit transfer request via electronic form</li> <li>3. Once request is approved, work with BCHD Immunization staff to schedule pick-up of vaccine order</li> </ol> <p><u>Moderna/J&amp;J:</u></p> <ol style="list-style-type: none"> <li>1. Submit transfer request PDF form (will soon transition to electronic form)</li> <li>2. Once request is approved, work with BCHD Immunization staff to schedule pick-up of vaccine order</li> </ol>
Delivery or Pick Up	<p>Pick up. LHD cannot deliver vaccine to providers at this time. Currently working to develop capability.</p>
Availability of supplies for provider transport	<p>None</p>
Quantity limitations	<p>None</p>
Type of vaccine LHD can transfer	<p>Moderna, Pfizer, J&amp;J</p>
Special considerations/procedures	<p>LHD does not have ULT freezer and are only able to maintain Pfizer at regular freezer or refrigerator temperatures.</p>
LHD required paperwork	<p>See above order process section</p>

**BALTIMORE COUNTY**

<p>Point of contact  -</p>	<p>Debbye Sanchez/ Medical Technologist  443-271-6773  <a href="mailto:dsanchez@baltimorecountymd.gov">dsanchez@baltimorecountymd.gov</a>  Chris Bevins/ Outreach Case Worker  443-844-6544  <a href="mailto:cjbevins@baltimorecountymd.gov">cjbevins@baltimorecountymd.gov</a></p>
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Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Eastern Family Resource Center 9150 Franklin Square Drive Rosedale
Ordering process for providers	To request vaccine, provider sends email to the contacts above describing what their needs are. LHD will contact the provider to explain the process and schedule delivery.
Delivery or Pick Up	Current LHD staffing does not permit delivery on every order. Providers should be prepared to pick up
Availability of supplies for provider transport	Providers are asked to bring their own transport supplies. LHD supplies ancillaries corresponding to the doses supplied.
Quantity limitations	None
Type of vaccine LHD can transfer	Pfizer. LHD plans to expand manufacturers as need demands.
Special considerations/procedures	Monday thru Friday/9am to 2pm
LHD required paperwork	Chain of custody form signed at the time of vaccine release; available from POC

### **CALVERT COUNTY**

*LHD transfer process to private providers began in March 2021. Currently all pediatric and family practices clinics are connected to LHD.*

Point of contact	Rosa Ortiz, RN 410 535-5400 x347 <a href="mailto:rosa.ortiz@maryland.gov">rosa.ortiz@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Calvert County Health Department 975 Solomons Island Rd N Prince Frederick
Ordering process for providers	Already established and functioning
Delivery or Pick Up	Both are possible
Availability of supplies for provider transport	See process
Quantity limitations	None. Anything from 1 vial to dozens
Type of vaccine LHD can transfer	Pfizer for pediatrics
Special considerations/procedures	See process
LHD required paperwork	None. LHD transfers the doses in ImmUNET

**CAROLINE COUNTY** – under development

**CARROLL COUNTY**

Point of contact	Cheryl Webb, BSN RN PHEP Program Manager 410-876-4817 <a href="mailto:Cheryl.webb@maryland.gov">Cheryl.webb@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Carroll County Health Department 290 S. Center Street Westminster
Ordering process for providers	Email: Katie Hamrick, <a href="mailto:katie.hamrick@maryland.gov">katie.hamrick@maryland.gov</a> Kathy Lowe, <a href="mailto:kathy.lowe@maryland.gov">kathy.lowe@maryland.gov</a> Cheryl Webb, <a href="mailto:cheryl.webb@maryland.gov">cheryl.webb@maryland.gov</a>
Delivery or Pick Up	Providers must pick up
Availability of supplies for provider transport	No
Quantity limitations	Dependent on current inventory
Type of vaccine LHD can transfer	Pfizer, Moderna, Janssen
Special considerations/procedures	If provider is not listed on the MDH Smartsheet Request to Transfer Doses between Locations form they are instructed to contact <a href="mailto:mdh.covidvax@maryland.gov">mdh.covidvax@maryland.gov</a>
LHD required paperwork?	After Request to Transfer Doses between Location form is completed, the confirmation email is printed. The Lot # and expiration date is written on this form and the provider picking up the vaccine prints their name, signs and dates this form. A copy is made for the provider

## CECIL COUNTY

Point of contact	Laurie Humphries, Deputy Health Officer – Operations 410-996-1122 <a href="mailto:Laurie.humphries@maryland.gov">Laurie.humphries@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	Google form under development
Location(s) of hub(s)	Cecil County Health Department 401 Bow Street Elkton
Ordering process for providers	Google form
Delivery or Pick Up	Preference is for pick up but may be able to coordinate delivery under certain circumstances and dependent upon LHD staffing availability
Availability of supplies for provider transport	Yes; inquire as part of request
Quantity limitation	No set limit, requests will be reviewed on a case-by-case basis
Type of vaccine LHD can transfer	Pfizer, Moderna, J&J

Special considerations/procedures	N/A
LHD required paperwork	If providers are not approved in Immunet, they will be asked to complete an agreement between the provider and LHD

### CHARLES COUNTY

Point of contact	Mary Jo Molitoris Community Health Nurse <a href="mailto:maryjo.molitoris@maryland.gov">maryjo.molitoris@maryland.gov</a> or Charlene Davis, Covid Nurse <a href="mailto:Charlene.davis@maryland.gov">Charlene.davis@maryland.gov</a>  301-609-6900 or 301-609-6888
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Charles County Department of Health 4545 Crain Hwy White Plains
Ordering process for providers	1. Provider contact Mary Jo to inquire whether vaccine supply is available for transfer. 2. Once approved by Mary Jo, provider creates a transfer request through the MDH portal and forwards a copy to Mary Jo at least 24-48 hours in advance. Below is the link to the MDH portal. <a href="https://app.smartsheet.com/b/form/52e75f3d4514499cb0fd7110bd4000a7">https://app.smartsheet.com/b/form/52e75f3d4514499cb0fd7110bd4000a7</a> 3. Provider picks up the vaccine and supplies from LHD. The hours of operation are Monday through Friday, 9:00 am to 4:00 pm. 4. Vaccines are kept in the freezer or refrigerator at the LHD depending on the Manufacturer's guidelines.
Delivery or Pick Up	Provider should pick up vaccines from LHD. LHD may be able to deliver under certain circumstances with pre-approval
Availability of supplies for provider transport	Provider must bring portable cooler, ice packs and a datalogger to monitor temperature during transport.
Quantity limitations	No limits currently. Depends only on availability
Type of vaccine LHD can transfer	Pfizer, Moderna, J&J
Special considerations/procedures	None
LHD required paperwork	None

### DORCHESTER COUNTY

Point of contact	Ashlea Foxwell Vaccine Coordinator 410-228-0235 <a href="mailto:Ashlea.foxwell1@maryland.gov">Ashlea.foxwell1@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	<a href="https://docs.google.com/forms/d/e/1FAIpQLScINFO20WYBZfdywwzEjNer2R54B3PplUXAva21s83DcrCft0g/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLScINFO20WYBZfdywwzEjNer2R54B3PplUXAva21s83DcrCft0g/viewform?usp=sf_link</a> Google form has been shared with local providers in county
Location(s) of hub(s)	Dorchester County Health Department 3 Cedar Street Cambridge
Ordering process for providers	Complete Google form: <ul style="list-style-type: none"> <li>• advise if delivery is needed or if provider can pick up from LHD</li> <li>• Indicate how many vials are needed</li> </ul> Form responses are sent to Ashlea Foxwell who will review
Delivery or Pick Up	LHD can provide delivery upon request
Availability of supplies for provider transport	If providers do not have the supplies to pick up the vaccine, the LHD can delivery the vaccine to the provider to ensure the cold chain requirements
Quantity limitation	None
Type of vaccine LHD can transfer	Moderna or Pfizer Moderna is stocked at the LHD Pfizer is held by hospital; LHD coordinates that part of the transfer
Special considerations/procedures	None
LHD required paperwork	Use MDH’s transfer vaccine tool: <a href="https://app.smartsheet.com/b/form/52e75f3d4514499cb0fd7110bd4000a7">https://app.smartsheet.com/b/form/52e75f3d4514499cb0fd7110bd4000a7</a>  LHD keeps a copy of requests for their records

## **FREDERICK COUNTY**

Point of contact	Todd Johnson, PHEP 301-600-6033 <a href="mailto:Tjohnson2@frederickcountymd.gov">Tjohnson2@frederickcountymd.gov</a> POC for administrative issues
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Frederick County Health Department 350 Montevue Lane Frederick, Maryland 21702

Ordering process for providers	<p>Email request to both Allison Koehler and Todd Johnson:  <a href="mailto:akoehler@frederickcountymd.gov">akoehler@frederickcountymd.gov</a>  <a href="mailto:tjohnson2@frederickcountymd.gov">tjohnson2@frederickcountymd.gov</a></p> <p>Include the following information:</p> <ul style="list-style-type: none"> <li>▪ Practice name as listed in Immunet</li> <li>▪ Practice address</li> <li>▪ Point of contact for office (name, phone, email)</li> <li>▪ Product requested (Pfizer)</li> <li>▪ Number of doses requested (in multiples of 6)</li> <li>▪ Date transfer is needed</li> <li>▪ Any specific ancillary supplies needed</li> </ul> <p>FCHD staff will follow up with:</p> <ul style="list-style-type: none"> <li>▪ Confirmation (including electronic submission of MDH Transfer Request Form)</li> <li>▪ Any clarifications needed</li> <li>▪ Coordination of physical transfer</li> </ul>
Delivery or Pick Up	FCHD does not have means to make delivery; provider pick up preferred.
Availability of supplies for provider transport	LHD will provide all transportation supplies and package vaccine for transport under CCM conditions.
Quantity limitations	Available vaccine will be on a case by case basis and dependent on other LHD vaccination mission needs at the time of request/time frame requestor requires transfer.
Type of vaccine LHD can transfer	Currently LHD can/are able to transfer Pfizer and/or Moderna vaccine products in frozen or refrigerated state based on how product is stored at time of request.
Special considerations/procedures	LHD utilizes a contracted third-party logistics biopharmaceutical storage vendor for ULT and frozen storage. Additional time may be required to retrieve vaccine from that facility if we cannot fulfill a request from our stock on hand. Use by date will be dependent on when vaccine was pulled from storage; may be less than 30 days.
LHD required paperwork	Required temperature log that will be supplied to provider by LHD

**GARRETT COUNTY**

Point of contact	<p>Eric Cvetnick  301-334-7770  <a href="mailto:Eric.cvetnick@maryland.gov">Eric.cvetnick@maryland.gov</a></p>
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Website url – if relevant documents or vax request/transfer process are located on-line	<a href="http://www.garretthealth.org">www.garretthealth.org</a>
Location(s) of hub(s)	Garrett County Health Department 1025 Memorial Drive Oakland
Ordering process for providers	Must reach out to Mr. Cvetinck to make arrangements
Delivery or Pick Up	Providers must pick up the vaccine
Availability of supplies for provider transport	Yes, supplies can be provided by the LHD
Quantity limitations	None
Type of vaccine LHD can transfer	Moderna, Johnson & Johnson
Special considerations/procedures	Pfizer vaccine is stored at Garrett Regional Medical Center under a collaborative agreement. Garrett County Health Department staff help facilitate the ordering and transfer of Pfizer vaccine as appropriate. Moderna and J&J vaccine is stored at the LHD
LHD required paperwork	None

## HARFORD COUNTY

Point of contact	Melissa Neary, RN: Immunization Coordinator 410-612-1779 <a href="mailto:Melissa.neary@maryland.gov">Melissa.neary@maryland.gov</a>  Alternative Contact: Lynda Boegner, CRNP: Clinical Health Director 410-612-1769 <a href="mailto:Lynda.boegner@maryland.gov">Lynda.boegner@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	<ol style="list-style-type: none"> <li>1.) Providers must be VFC providers and complete an eligibility questionnaire on ImmUNET website (it is easy and not time consuming, but necessary): <a href="https://www.mdimmUNET.org/prd-IR/portalHeader.do">https://www.mdimmUNET.org/prd-IR/portalHeader.do</a></li> <li>2.) Once provider receives approval, they will be added to the MDH COVID vaccine administrator list.</li> </ol>
Location(s) of hub(s)	Harford County Health Department Woodbridge location 1321 Woodbridge Station Way Edgewood
Ordering process for providers	<ol style="list-style-type: none"> <li>1.) Approved COVID vaccine administrator/provider will complete a “Request to Transfer Doses” form using this link: <a href="https://app.smartsheet.com/b/form/52">https://app.smartsheet.com/b/form/52</a></li> </ol>



	<p><a href="#">e75f3d4514499cb0fd7110bd4000a7</a> (list Harford County Health Department as the proposed transferring agent):</p> <p>2.) Once MDH approves the transfer, the provider can reach out to the state’s Transfer Coordinator (Stephanie) at 412-715-7995 who will assist with arranging location and time of pick up or the provider can reach out directly to the Health Department contacts listed above.</p> <p>3.) The Health Department (transferring agent) will complete a “Chain of Custody” form, which will be signed by both parties at the time of vaccine transfer.</p>
Delivery or Pick Up	It is preferred that providers pick up the requested vaccines, but this is negotiable depending on staffing.
Availability of supplies for provider transport	MDH encourages providers purchase their own digital data loggers (DDLs) for monitoring vaccine storage temperatures hourly. The Health Department can loan DDLs and coolers if needed for provider’s vaccine clinic, but these should be returned at the end of the day.
Quantity limitations	We encourage providers to request only the amount of vaccine they need. Vaccine has been readily available to date.
Type of vaccine LHD can transfer	Pfizer, Moderna, and Johnson and Johnson
Special considerations/procedures	The Health Department can offer limited vaccination supplies (ancillary kits) if needed.
LHD required paperwork	Link to MDH “Chain of Custody” form: <a href="https://drive.google.com/file/d/181s_umv8zMTfV-mCYQj4d-cWi5Gqa8eL/view?usp=sharing">https://drive.google.com/file/d/181s_umv8zMTfV-mCYQj4d-cWi5Gqa8eL/view?usp=sharing</a>

**HOWARD COUNTY** – under development

**KENT COUNTY**

Currently unable to transfer vaccine to providers.

**MONTGOMERY COUNTY**

Point of contact	<p>Roderick Pinion, Senior Supply Technician <a href="mailto:Roderick.pinion@montgomerycountymd.gov">Roderick.pinion@montgomerycountymd.gov</a></p> <p>or</p> <p>Daisy Lukose, Nurse Manager <a href="mailto:Daisy.lukose@montgomerycountymd.gov">Daisy.lukose@montgomerycountymd.gov</a></p> <p>240-777-1844 or 240-777-3109</p>
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Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Dennis Avenue Health Center (DAHC) 2000 Dennis Avenue Silver Spring
Ordering process for providers	<ol style="list-style-type: none"> <li>1. Provider contacts Roderick Pinion to inquire whether vaccine supply is available for transfer.</li> <li>2. Once Roderick approves, provider creates a transfer request through the MDH portal and forwards a copy to Roderick Pinion at least 24-48 hours in advance. Below is the link to the MDH portal. <a href="https://app.smartsheet.com/b/form/52e75f3d4514499cb0fd7110bd4000a7">https://app.smartsheet.com/b/form/52e75f3d4514499cb0fd7110bd4000a7</a></li> <li>3. Provider picks up the vaccine and supplies from DAHC. The hours of operation are Monday through Friday, 8:00 am to 4:30 pm.</li> <li>4. Vaccines are kept in the freezer or refrigerator depending on the Manufacturer's guidelines at DAHC.</li> </ol>
Delivery or Pick Up	Provider must pick up vaccines from LHD
Availability of supplies for provider transport	Provider must bring a portable cooler, ice packs and a datalogger to monitor temperature during transport.
Quantity limitations	No limits currently. Depending on vaccine availability, LHD can transfer doses to provider
Type of vaccine LHD can transfer	Pfizer & Moderna & J&J
Special considerations/procedures	N/A
LHD required paperwork	N/A

#### **PRINCE GEORGE'S COUNTY**

Point of contact	Caitlin Murphy Special Assistant <a href="mailto:CLmurphy@co.pg.md.us">CLmurphy@co.pg.md.us</a> 301-883-7847
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Cheverly Health Center 3003 Hospital Drive Cheverly
Ordering process for providers	Contact POC for details
Delivery or Pick Up	Pick up
Availability of supplies for provider transport	Encourage providers to bring cooler if possible; other supplies may be available upon request
Quantity limitations	Depends on vaccine availability
Type of vaccine LHD can transfer	Moderna, Pfizer, J&J

Special considerations/procedures	None
LHD required paperwork	Must be registered vaccine provider w MDH CDC provider agreement Transfer document See LHD for more details

### QUEEN ANNE'S COUNTY

Point of contact	Karey Minor-McCauley, Immunization Coordinator 443-262-4432 <a href="mailto:Karey.minor-mccauley@maryland.gov">Karey.minor-mccauley@maryland.gov</a>
	Beth Copp, Public Health Emergency Planner 443-262-4474 <a href="mailto:Elizabeth.copp@maryland.gov">Elizabeth.copp@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	UM Shore Medical Center at Easton, Pharmacy Dept., (SMCE) 219 S. Washington Street, Easton and Queen Anne's County Dept. of Health (DOH) 206 N. Commerce Street Centreville
Ordering process for providers	Email request to Point(s) of Contact who will coordinate or forward to SRH for coordination
Delivery or Pick Up	Provider must pick up vaccine from SMCE or DOH (depending on brand) and pickup ancillary supplies from DOH
Availability of supplies for provider transport	DOH has Styrofoam coolers and ice packs if needed but recommends providers bring their own
Quantity limitations	Recommend only taking what can be used in the time allowed for storage
Type of vaccine LHD can transfer	Pfizer – pickup at SMCE Moderna – pickup at DOH
LHD required paperwork	Bill of Lading to show transfer (DOH document)

### ST. MARY'S COUNTY

Point of contact	Vaccine Planning Section Ask for Quinn Alsheimer, Katie Wells, or Hannah Simmerman (301) 475-4330 <a href="mailto:smchd.vax@maryland.gov">smchd.vax@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	<a href="http://www.smchd.org/covid-19-vaccine">www.smchd.org/covid-19-vaccine</a>

Location(s) of hub(s)	St. Mary's County Health Department 21580 Peabody Street Leonardtown
Ordering process for providers	Contact the team
Delivery or Pick Up	Preference is for providers to pick up
Availability of supplies for provider transport	None
Quantity limitations	None
Type of vaccine LHD can transfer	Moderna, Pfizer
Special considerations/procedures	N/A
LHD required paperwork	Must be registered COVID vaccine provider

### **SOMERSET COUNTY**

Currently unable to transfer vaccine to providers and do not have the ultra-cold storage necessary for storage of Pfizer vaccine.

Single pediatric provider in the county is the FQHC.

### **TALBOT COUNTY**

Point of contact	Liz Whitby, Director of Nursing 410-819-5600 <a href="mailto:Elizabeth.whitby@maryland.gov">Elizabeth.whitby@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Moderna, J&J: Talbot County Health Department 100 S Hanson St Easton Pfizer: Univ of MD Shore Medical Center at Easton 219 S. Washington Street Easton
Ordering process for providers	Call to request
Delivery or Pick Up	Providers must pick up from the health dept
Availability of supplies for provider transport	Providers must bring their own cooler
Quantity limitations	Depends on current supply
Type of vaccine LHD can transfer	Pfizer, Moderna, J&J
Special considerations/procedures	Pfizer is stored off-site (at the local hospital) and must be picked up there
LHD required paperwork	Chain-of-custody transfer sheet (request from LHD)

### **WASHINGTON COUNTY**

Point of contact	Kimberly Boyer Communicable Disease Program Manager 240 313-3210 <a href="mailto:kimberly.boyer@maryland.gov">kimberly.boyer@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	N/A

Location(s) of hub(s)	Washington County Health Department 1302 Pennsylvania Avenue Hagerstown
Ordering process for providers	Telephone/email request to point of contact
Delivery of Pick Up	Pick up
Availability of supplies for provider transport	Providers are encouraged to provide supplies for transport; if necessary, LHD may be able to loan
Quantity limitations	Dependent on inventory
Type of vaccine LHD can transfer	Moderna, Pfizer and J&J
Special considerations/procedures	None
LHD required paperwork	Chain of custody form available from LHD POC

### WICOMICO COUNTY

Point of contact	Olivia Butler Communicable Disease, Emergency Preparedness Program Manager 410-543-6943, x12156 <a href="mailto:olivia.butler@maryland.gov">olivia.butler@maryland.gov</a>
Website url – if relevant documents or vax request/transfer process are located on-line	N/A
Location(s) of hub(s)	Contact the LHD
Ordering process for providers	Contact the LHD for the process Need at least 24 hrs notice
Delivery or Pick Up	LHD is unable to transport. Providers will need to pick up
Availability of supplies for provider transport	LHD does not have any extra supplies. Providers will need to bring their own for transport
Quantity limitation	None
Type of vaccine LHD can transfer	Pfizer, Moderna, J&J
Special considerations/procedures	LHD can provide ancillary supplies (needles, syringes, CDC cards); providers will need to provide corresponding number of vaccines to match the ancillary supply numbers
LHD required paperwork	MDH documentation

**WORCESTER COUNTY** – under development

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